



THE CENTER
FOR THE ARTS

Instructions for Making a Gift of Stock

Thank you for making a gift of stock to The Center for the Arts.
Stock to be donated should be directed as follows:

Robert W. Baird
360 Sierra College Drive, Suite 200
Grass Valley, CA 95945

For credit to:

The Center for the Arts
Stock Donor Account: 5651 - 3254
DTC: 0547
Attn: Amber Jo Manuel

Please note that The Center for the Arts has an automatic sell policy. If, for any reason, this is inconsistent with your intentions, please contact the Development office immediately. In addition, please fill out this form and send it to the Development Department, The Center for the Arts, 314 West Main Street, Grass Valley, CA 95945 or fax it to 530.272.7084. **We need this information in order to correctly credit each donor when shares are transferred electronically. We cannot identify the donor from the transfer alone.**

Name _____

Address _____

City/State/ZIP _____

Phone _____

_____ shares of _____ stock were transferred

Number

Stock Description

on _____ to The Center for the Arts account at Robert W. Baird & Co.

Date

This transfer is a charitable contribution to The Center for the Arts.

Signature _____

Please contact Amber Jo Manuel in the Development Department of The Center for the Arts at 530.274.8384, or Janice Dunn at RW Baird at 530.271.3000 if you have any further questions.

Thank you for your support of The Center for the Arts!